

MINUTES of the CITY OF MILO COUNCIL MEETING
CITY HALL, 100 MAIN ST, MILO, IOWA – MONDAY, JULY 1, 2024

Milo City Council was called to order by Mayor Hall at 7:00 p.m. City Council answering the Clerk's roll call: Kinser, Wadle, Rasmussen, Griggs, and Mason No public was in attendance. City staff in attendance were Doug Hembry, Renee Hembry, Mike Harrington and the Clerk. Mayor Hall administered the Pledge of Allegiance.

Motion by Kinser, second Mason to approve the agenda. Ayes: Kinser, Rasmussen, Wadle, Griggs, and Mason. Nays: none. Motion approved.

Motion by Kinser, second by Mason to approve the consent agenda to include all meeting minutes of May 6, May 28, and June 3, 2024; and accounts payable from June 4 – July 1, 2024 in the amount of \$294,506.68. The May 2024 bank reconciliation report and the May 2024 Warren County Sheriff's Report. Ayes: Kinser, Wadle, Rasmussen, Griggs, and Mason. Nays: none. Motion approved.

Council reviewed all old business items resulting in the following information/actions: Council acknowledged the wastewater project progress meeting notes of May 31, 2024. Then, motion by Kinser, second by Wadle to approve wastewater project contract payment of \$2,000 to Chariton Valley Planning and Development for required wage compliance monitoring. Ayes: Kinser, Wadle, Rasmussen, Griggs, and Mason. Nays: none. Motion approved.

Council noted that the trail is progressing and that backfilling and grooming of the area has begun to prepare for seeding. Motion by Griggs, second by Mason to approve trail project contract payment of \$12,775.59 to McClure Engineering for engineering services and wage compliance monitoring. Next, motion by Griggs, second by Wadle to approve the trail project contract payment 3 of \$181,432.47 to Elder Corporation. Ayes: Kinser, Wadle, Rasmussen, Griggs, and Mason. Nays: none. Motion approved. Clerk noted that the first reimbursement of \$96,969.39 has been submitted to the Transportation Alternatives Program (TAP) grant. Council reviewed the updated trail funding spreadsheet with the Clerk noting that after the payment that was approved this evening, the city will have reached the reimbursable grant threshold of \$230,000 and will still have to pay an additional \$170,000 from local option sales tax to complete the trail. Doug noted that the north connecting sidewalk ditch culvert will be completed after the 4th of July event and Mayor Hall will provide the location of the hydrant and water fountain prior to the work being started. The Clerk shared that the monopole cellular tower that was approved by Milo Board of Adjustments and the City Council has a completion date of December 1, 2024. Mayor Hall then thanked Councilman Eric Rasmussen for the donation of the television/monitor for Milo City Hall. Griggs offered to install it.

Council departmental reports: Kinser-public safety: no report/questions. Wadle-streets: no report/questions. Rasmussen-utilities: no report/questions. Griggs-parks: no report/questions. Mason-general: no report/questions. Doug Hembry, Operations Director: no report/questions.

Council reviewed all new business items resulting in the following information/actions: motion by Kinser, second by Mason to approve installing no parking signs on the south side of Oak Street pursuant to Milo Code Chapter 69.05(13) Hazardous Locations and noting that due to the narrowness of the road and when cars are parked on the asphalt street it causes public safety issues for EMS response, snow removal, navigation of the trash truck and limited area/visibility for vehicles navigating the street. Ayes: Roll call: Kinser, Wadle, Griggs, and Mason. Abstain: Rasmussen. Nays: none. Motion approved. Clerk is directed to send letters to property owners on Oak Street. Doug Hembry will purchase and install no parking signs on the south side of Oak Street. Then, Council reviewed parking concerns on Peanut Street directing the Clerk to send reminder letters to property owners pursuant to Milo Code Chapter 69.05 of impeding the lane of traffic. Then, motion by Griggs, second by Kinser to approve the demolition permit, building permit, and the tax abatement application for 114 East Walnut Street, Milo, Iowa. Ayes: Kinser, Wadle, Rasmussen, Griggs, and Mason. Nays: none. Motion approved. Next, motion by Kinser, second by Mason to approve the portable building permit for 116 Belmont. Ayes: roll call

vote: Kinser, Wadle, Griggs, and Mason. Abstain: Rasmussen. Nays: none. Motion approved. After that, motion by Kinser, second by Mason to approve the parcel split request for Randy Owen located outside the city limits near 18223 Hwy G58, Milo, Iowa. Ayes: Kinser, Wadle, Rasmussen, Griggs, and Mason. Nays: none. Motion approved. Then, motion by Kinser, second by Griggs to approve Resolution 2024-11 authorizing the fy2025 wages and benefits for the City of Milo, Iowa. Ayes: Kinser, Wadle, Rasmussen, Griggs, and Mason. Nays: none. Motion approved. Next, motion by Wadle, second by Kinser to approve Resolution 2024-12 authorizing transfer of debt service and operating funds. Ayes: Kinser, Wadle, Rasmussen, Griggs, and Mason. Nays: none. Motion approved. After that, motion by Kinser, second by Mason to approve Resolution 2024-13 approving the Milo Farmer's Market event regulations within the City of Milo. Ayes: Kinser, Wadle, Rasmussen, Griggs, and Mason. Nays: none. Motion approved. Council discussed cyber security and the need to update technology within the City of Milo. Motion by Rasmussen, second by Mason to approve purchasing and updating technology to include two desktop computers for city hall and a laptop for the clerk from Combined Systems Technology. And directed the clerk to purchase two new monitors. Ayes: Kinser, Wadle, Rasmussen, Griggs, and Mason. Nays: none. Motion approved. Then, motion by Mason, and second by Kinser to approve purchasing 10 hours of computer maintenance block hours from Combined Systems Technology. Roll call vote: Ayes: Kinser, Wadle, Griggs, and Mason. Nays: Rasmussen. Motion approved. After that, motion by Kinser to accept the resignation of Shawna Beck from the Milo Library Board of Trustees. Ayes: Kinser, Wadle, Rasmussen, Griggs, and Mason. Nays: none. Motion approved. Next, motion by Kinser, second by Wadle to approve the appointment of Kayden Minton to the Milo Library Board of Trustees to complete the term vacated by Shawna Beck's resignation. Ayes: Kinser, Wadle, Rasmussen, Griggs, and Mason. Nays: none. Motion approved. Renee Hembry, Library Director, shared information about recent and upcoming programs and events at the library. Mike Harrington, Library Board President, encouraged council to contact him with any concerns or questions with the library. Mayor Hall commented that the library is fantastic. Then, Doug Hembry noted that the property at 323 Pine Street had been mowed and Council dismissed the nuisance abatement. Next, motion by Griggs, second by Wadle to approve the written version of Milo Ordinance 2024-04 adding Chapter 125 Mobile Food Vendors to the City of Milo Code and to commence with the first reading. Ayes: Kinser, Wadle, Rasmussen, Griggs, and Mason. Nays: none. Motion approved. Mayor Hall read Ordinance 2024-04. Then motion by Kinser to approve the first reading of Ordinance 2024-04 adding Chapter 125 Mobile Food Vendors to the City of Milo Code and if permitted waive the 2nd and 3rd readings. If waiving the readings is not permitted then set the second reading for July 15, 2024 council meeting. Ayes: Kinser, Wadle, Rasmussen, Griggs, and Mason. Nays: none. Motion approved.

There were no public comments. Mayor Hall thanked Rasmussen again for the television donation to City Hall and Griggs for offering to install it. Doug Hembry asked if there would be reviews for maintenance labor personnel with Mayor Hall asking Hembry to bring their job review information to the next Council meeting and directed the Clerk to add the item to the agenda.

Motion by Kinser, second by Rasmussen to adjourn at 8:31 p.m. Ayes: All present. Motion approved.

By Order of the Milo City Council