

MINUTES of the CITY OF MILO COUNCIL MEETING  
CITY HALL, 100 MAIN ST, MILO, IOWA – TUESDAY, SEPTEMBER 3, 2024

Milo City Council was called to order by Mayor Hall at 7:00 p.m. City Council answering the Clerk's roll call: Wadle, Griggs, and Mason. City staff attending: Maintenance Director and City Clerk. Public attending: None. Mayor Hall administered the Pledge of Allegiance.

Motion by Wadle, second Mason to approve the amended agenda to include the addition of 7.a-f. Departmental Reports. Ayes: Wadle, Griggs, and Mason. Absent: Kinser and Rasmussen. Nays: none. Motion approved.

Motion by Mason, second by Wadle to approve the consent agenda to include all meeting minutes of August 5, 2024; and accounts payable of August 6 – September 3, 2024, in the amount of \$185,003.70; and the July 2024 bank reconciliation report. Ayes: Wadle, Griggs, and Mason. Absent: Kinser and Rasmussen. Nays: none. Motion approved.

Nancy Buss, Hall Engineering, addressed Council and shared that progress has been going well and that there are change orders on the agenda due to supply chain issues; needing to add a bulb sling to aid in changing the UV lighting; and replacing old air header lines that are leaking. Discussion followed. Mayor Hall asked when Council could tour the lagoons and facilities. Buss said that discussion for a tour would be best in another month when it is closer to completion and that she would let Council and Mayor know. Mayor Hall asked about a ribbon cutting for the Milo citizens.

Council then reviewed all old business items resulting in the following information/actions: Council acknowledged the wastewater project progress meeting notes of August 28, 2024. Then, motion by Griggs, second by Wadle to approve the monthly wastewater project construction monitoring report 14. Ayes: Wadle, Griggs, and Mason. Absent: Kinser and Rasmussen. Nays: none. Motion approved.

Then motion by Mason, second by Wadle to approve wastewater project change order 14 for the UV bulb sling. Ayes: Wadle, Griggs, and Mason. Absent: Kinser and Rasmussen. Nays: none. Motion approved. Next, motion by Mason, second by Wadle to approve wastewater project change order 15 extending the contract completion date due to supply chain issues on equipment. Ayes: Wadle, Griggs, and Mason. Absent: Kinser and Rasmussen. Nays: none. Motion approved. After that, motion by Mason, second by Wadle to approve wastewater project change order 16 for the cost to replace the old air header line. Ayes: Wadle, Griggs, and Mason. Absent: Kinser and Rasmussen. Nays: none. Motion approved. Nancy Buss said Doug had asked if riprap (area of large rocks) surrounding the lagoons would be included with the current construction contract, Buss said it is not included and shared that the City had looked at doing this early during the desludging of the lagoons and it was approximately \$115,000 then, right now the cost of materials will be \$100,000 plus installation labor and that a change order will be needed to include this in the current construction. Mayor Hall asked about a liner under the rock, Buss replied that it would be an engineering fabric. Discussion followed. Griggs asked if the rock had been included earlier, Buss said it had not been, and a change order will be forthcoming. Griggs asked where the funding would come from. Buss went on to say that the project is coming in under cost with a savings of \$307,000 and it will be paid from that savings. Then, motion by Griggs, second by Wadle to approve the wastewater contract payment to Hall Engineering for \$1,394.40. Ayes: Wadle, Griggs, and Mason. Absent: Kinser and Rasmussen. Nays: none. Motion approved. Next, motion by Mason, second by Wadle to approve wastewater contract payment 15 to Blue Ribbon Builders for \$78,147.95. Ayes: Wadle, Griggs, and Mason. Absent: Kinser and Rasmussen. Nays: none. Motion approved. Council then acknowledged loan disbursement request 12 from the State Revolving Fund. Next, motion by Griggs, and seconded by Wadle to approve the trail construction engineering contract payment to McClure Engineering for \$2,241.69. Ayes:

Wadle, Griggs, and Mason. Absent: Kinser and Rasmussen. Nays: none. Motion approved. Then motion by Griggs, second by Wadle to approve trail construction contract payment 4 to Elder Corporation for \$37,862.93. Ayes: Wadle, Griggs, and Mason. Absent: Kinser and Rasmussen. Nays: none. Motion approved. Future trail modification/addition rules were reviewed as it pertains to compliance for the Federal TAP Grant and that a 2-foot clear zone must be maintained on each side of the concrete portion of the trail. Mayor Hall said that there are guidelines to adhere to and that the federal grant is revocable if they are not followed. Griggs said he had talked with Lions Club President Randy Uttley about the rules and that Uttley was going to convey it to the Club. Mayor Hall said that it is important to have an outline of who is responsible for additions, mowing, Insurance, and other items.

Council then discussed trail signage and reviewed a draft of the Lions Club arch/sign design. One suggestion was to remove the "L"s on each corner and the Lions heads and place a Lions Club logo on the left side upright and a City of Milo logo on the right side upright. Mayor Hall said that if it is painted the city to determine maintenance of the sign or go with aluminum to keep it rust free like the Dan Nash playground sign. Discussion followed about width and securing the archway sign. Griggs will take the ideas back to the Lions Club for consideration. Clerk presented pricing information from Iowa Prison Industries regarding the required trail curve signs and other signage to denote the connectivity from the trailheads throughout the city. Discussion followed mentioning a trailhead sign with a map and QR Code and other signage. Council tabled the item to next meeting.

Council departmental reports: Kinser-public safety: absent - no report/questions. Wadle-streets: Voiced concern about broken asphalt at East 1<sup>st</sup> and Belmont Streets and at the Centennial Park entrance. Doug Hembry said he is aware and will be patching those areas. Rasmussen-utilities: absent - no report/questions. Griggs-parks: Discussed placing pickleball court at the City Park basketball court and sharing the space or requiring scheduling use. Griggs will talk to the local players and report back on willingness to spearhead the project. Mason-general: no report/questions. Doug Hembry, Operations Director: Shared information on the upcoming stormwater project timeline. Also mentioned was the drinking fountain installation at the north trailhead and that a permit was pending at Warren County. Mayor Hall asked that the weeds in the ditch in that area get trimmed.

Council reviewed all new business items resulting in the following information/actions: Alana Johnstone presented information regarding an alley concern that might be dumping excess stormwater runoff into the alley and onto her property at 419 Elm Street. Doug Hembry, Maintenance Director, is aware of the tiling and area of runoff that flows from all the homes along the unmaintained alley. Hembry said that the property owner could trim the tiling back and direct the runoff flow south. Mayor Hall will review the information provided and contact Johnstone. Afterward, motion by Mason and second by Wadle to approve Resolution 2024-17 approving the fy2024 Milo Street Financial Report. Ayes: Wadle, Griggs, and Mason. Absent: Kinser and Rasmussen. Nays: none. Motion approved. Then, motion by Mason, second by Griggs to approve the Combined Systems Technology (CST) quote for an internet bridge/firewall for the cyber security update in the amount of \$2,560.39 noting that the two quotes submitted were similar in pricing, but that CST would still need to provide technical support to connect the devices into the bridge. Ayes: Wadle, Griggs, and Mason. Absent: Kinser and Rasmussen. Nays: none. Motion approved. Then, Council discussed code enforcement items and other concerns and asked the Clerk to invite Sheriff Carico to the October meeting to review items of concern regarding law enforcement in Milo. Clerk will contact Carico. Next, Clerk shared that due to the cyber security update all city email accounts will migrate to the ending of @cityofmilo.com and that Combined Systems Technology will be instrumental in facilitating this change. Clerk will share more information when it is provided. After discussion, motion by Griggs, second by Wadle to approve Resolution 2024-18 City of Milo RAGBRAI

account transfer of \$4,624.57 to park improvements. Discussion followed. Mason noted that the Milo Library is close to meeting their halfway goal of being able to start building the addition and that Renee Hembry has been working towards this goal since about 2017 (sic. Clerk confirmed 2015) with various fundraisers. Clerk shared that the amount saved so far is near \$215,000. Mason said the funds should be transferred to Library Capital Improvement for the building fund so the project can start. Clerk and Council named several worthy items within Milo where the funds could be used. Griggs rescinded the motion, and the item was tabled to the next meeting and Renee Hembry was asked to attend. Then, Council noted the Milo Hometown Pride RAGBRAI food stand earned \$3,831.03 and Wadle said another \$419 would be received for the sale of the leftover candy bars, all profit will be used for the City Park updates. Next, motion by Wadle, second by Mason to approve \$750, which is \$200 for Fall and \$550 for Winter, for decorating for the Main Street planters and noted that Jackson Baumgarten will provide guidance for the winter planter design. Ayes: Wadle, Griggs, and Mason. Absent: Kinser and Rasmussen. Nays: none. Motion approved. Then, motion by Griggs, second by Wadle to set Milo Beggars night for October 30, 2024, from 6 – 8 p.m. Ayes: Wadle, Griggs, and Mason. Absent: Kinser and Rasmussen. Nays: none. Motion approved. Next, Council discussed parking and the possibility of changing some streets to no parking or code enforcement. Council will review the ordinances and street condition concerns. Tabled to next meeting.

There were no public comments. City comments were Mayor Hall sharing the Clerk wrote a successful Prairie Meadows grant for the City of Milo resulting in \$25,000.00 that will be used to defray the city's portion of the cost of the trail. Clerk shared that overall, there has been \$260,000 in grant money used for the construction of the trail and that in addition to the grant money, the City will have expended \$154,438 in Local Option Sales Tax noting that no city property tax dollars were used for the trail.

Motion by Wadle, second by Griggs to adjourn at 8:53 p.m. Ayes: All present. Motion approved.

By Order of the Milo City Council